

# FLASH

Fleet and  
Industrial Supply  
Center,  
San Diego

Customer Service  
Bulletin

Providing the  
latest logistics  
information

**Vol. 2**

**No. 8**

**AUG  
1996**

## **Imprest Fund Closing at FISC Naval Station Site**

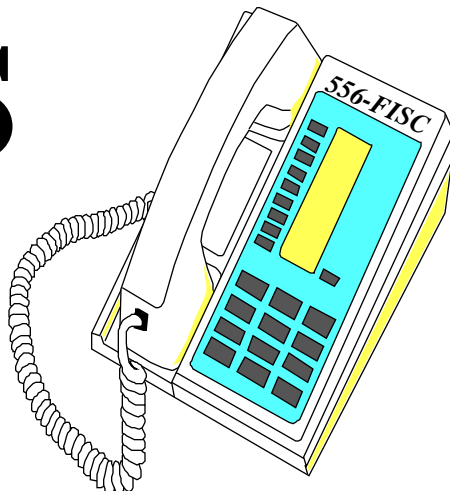
Mark your calendars!! The last day for making an Imprest Fund purchase is Friday, September 13. The FISC San Diego Imprest Fund located in Simplified Acquisition at Building 116 Naval Station will close permanently of September 30. All transactions must be completed and all receipts must be turned in to the Imprest Fund Cashier by close of business on Wednesday, September 18.

As an alternative, activities are encouraged to make maximum use of the International Merchant's Purchase Authorization Card (I.M.P.A.C.) Bankcard for micro-purchases of supplies and services. If your activity doesn't already have a bankcard program, this is the time to start looking at establishing one. For shore activities, contact FISC Regional Procurement Management Division at 532-2360. COMNAVSURFPAC ships should contact LCDR Tisak at 437-3519. COMNAVAIRPAC ships should contact SKC Selag at 545-2284.

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# PHONE #S



## Broadway HQs

Comm (619) + ext or DSN 522 + ext	
Commanding Officer	532-2203
Executive Officer	532-2202
Customer Services Officer	532-2099
Administration	532-2015
TQL Coordinator	532-1689
Training	532-2038
Public Affairs "FLASH"	532-1931
Security	532-3302
Safety	532-2642

## Naval Station San Diego

Comm (619) + ext or DSN 526 + ext	
Site Director	556-0399
Customer Services Officer	556-0401
Customer Info Center	556-FISC(3472)
SERVMART Store	556-2795
SERVMARTOPS	556-3687
SKCM	556-0412
FAX	556-0436/7

## NAS North Island

Comm (619) + ext or DSN 735	
Site Director	545-3718
Customer Services Officer	545-2965
Customer Services	545-2965
FAX	545-5565/4501
Purchase	545-4139
SERVMART Store	545-9968
ATACHUB	545-8376
Area Delivery	556-0440
Shipping/Packing	545-7448

## NADEP North Island

Comm (619) + ext or DSN 735	
Industrial Support Div.	545-4142
E2/C2, VRT, Field Svc.	545-0701
F/A-18	545-2441
Engines/Components	545-4658
Avionics	545-5091
Dynamic Components	545-4637
Manufacturing, Mobile Facil.	545-3202
HAZMAT	545-0474
Mat. Anlys. Plant Svc.	545-4159
Recds, Recon, AVDLR Mgmt.	545-4163
Material Mgmt.	545-4118
NIF Stores	545-4256
Warehousing Suppt. Rec.	545-2399
Pre-expended Bin	545-3293

## NAS Miramar

Comm (619) + ext or DSN 577	
Supply Officer	537-1946
Customer Service	537-1489
Purchase	537-1499
SERVMART Store	537-1804
Shipping	537-1400
Receiving	537-1403
HAZMIN Center	537-6770

## Naval Station Long Beach

Comm (310) + ext or DSN 360 + ext	
Customer Services	980-6636
Purchase	980-6581

## Pt Loma Complex

Comm (619) + ext or DSN 533	
Fuel	553-1315
Purchase	553-8627

## Miscellaneous

Duty Officer	556-0421
FISC Contracts	532-3442
Voice Response Status	532-2280
Provisions	556-0408/9
Medical Liaison Officer	556-0445
Fleet On-Line Assistance	556-FISC
DMAT (beeper)	982-0542
HAZMAT	556-6121
Personal Property	556-6683
Consolidated Mail	532-2803
FMS	556-0407

## MCAS El Toro

Comm (714) + ext or DSN 997 + ext	
Customer Service	726-3942
SERVMART Store	726-3777
FAX	726-3272
Duty Officer	726-3858

## MCAS Yuma

Comm (520) + ext or DSN 951 + ext	
Customer Service	341-2095
FAX	341-2288

Supply Officer	341-2722
Customer Services Officer	341-2925
SERVMART Store	341-2636
Lead Enlisted/Cust. Service	341-3403
Station Duty Off. (after hours)	341-2252

### FISC DET Ingleside TX

Comm (512) + ext	DSN 776 + ext.
Customer Service	776-4514
Supply Officer	776-4174
SERVMART Store	776-4505
FAX	776-4519

### NAWS China Lake

Comm (619) + ext or DSN	437 + ext
Customer Service	939-3747/3748
Supply Officer	939-2997
FAX	939-5524

### Other Useful Numbers

DSO	455-1070
DSO FAX	455-7066
Food Mgmt. Team	556-5651/2
DPPSO	556-7148
	556-7159
DRMO	437-9446
NAVMTO SD DET	545-8378
NAVMTO DSN	564-8300
	564-7381
	Comm 804-444-8300/7381
QUICKTRANS	435-0143
NEXCOM Fleet Assist	556-5725
NFMT	556-5652
CNSP Expeditors	556-1766
CNSP SDO	437-3333
PWC Crane/Forklift	556-7622
PWC Dispatch	556-7606
ASO/SPCC	DSN 430-3500
	Comm 717-790-2691/3155
S9C	DSN 850-2271/3191
S9T	DSN 444-3043/3042
NFZ	DSN 442-2656
S9G	DSN 695-4865
S9I	DSN 442-2336
S9E	DSN 986-6161

Attention WEB users!

We hope you enjoy having this archived copy of the FLASH available on the Web. We are working to improve our processes. Unfortunately, we are unable to show all of the graphics so this issue may be missing some information that was included in the original publication. We regret this inconvenience.

# DDDC

Defense Distribution Depot

### DDDC-

Comm (619) + ext or DSN 526

D	Commander	CDR W. D. Dolan	556-7930
DD	Deputy Dir.	D. Wood	556-7930
S	Storage	M. Inge	556-8456
E	Receiving	LT K. Smith	556-8535
EM	MTIS	C. Lawson	556-7902
T	Transp'tn	LCDR R. Fowler	556-8457
TD	Shipping	M. Sammons	556-7853
Y	LB Facility	W. Poindexter	80-360-6020

### Fax Machine Numbers

DDDC-D	(Bldg. 322).	556-7942
DDDC-E	(Bldg. 3304).	556-8520
DDDC-S	(Bldg. 65).	556-7868
DDDC-SM	(Bldg. 3304).	556-9368
DDDC-T	(Bldg. 65).	556-7868
DDDC-TD	(Bldg. 3304).	556-7854

MESSAGE ADDRESS: DDDC SAN DIEGO CA

### Reminder...

Contact FISC San Diego Customer Information Center (CIC) at COMM (619) 556-FISC or DSN 526-3472 for supply information such as requisition status, stock checks, shipping status (including transshipments), delivery and general supply questions. Voice net DSN 522-2280 or COMM (619) 532-2280.

### FISC HOURS OF OPERATIONS

#### SERVMARTS

NavSta San Diego ....	M-F .....	0900 .....	1500
.....	SAT .....	0900 .....	1300
NAS North Island ....	M-F .....	0900 .....	1500
NAS Miramar .....	M-F .....	0900 .....	1500
MCAS El Toro .....	M-F .....	0800 .....	1500
MCAS Yuma .....	M-F .....	0730 .....	1430

#### CUSTOMER SERVICES

NavSta Site .....	M-SAT. 0700 .....	2400
.....	SUN .....	0700 .....
NI Site .....	M-F .....	0730 .....
Long Beach .....	M-F .....	0715 .....
		1545

#### PROCUREMENT

All sites .....	M-F .....	0730 .....	1600
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# Ship In the Spotlight

## USS ANCHORAGE (LSD 36)

The mission of the USS ANCHORAGE (LSD 36) is to embark, deploy and land elements of a Marine Landing Force in an assault by helicopter, landing craft, amphibious vehicles or by a combination of these methods.

The LSD is designed to operate as an integral part of a balanced, mobile and modern amphibious striking force, giving greater dimensions to the Navy's troop and vehicle lifting ability. By operating Air Cushion Landing Craft (LCAC) vehicles during the ship to shore movement, the LSD is able to participate in high speed, over-the-horizon amphibious operations. Designated a Dock Landing Ship, the ship couples a well deck, mezzanine deck and a flight deck for added versatility. A system of joining ramps allows vehicles to be loaded by boat, LCAC, crane, or helicopter, stored on any of the three decks and unloaded by the same or any other means.

Primarily designed to transport pre-loaded landing craft to an objective area and discharge them rapidly, the ship is also equipped with machine shops and repair facilities to provide drydock repair services to small ships up to the size of harbor tugs. This class of LSD has the capability to berth, feed and transport over three hundred fully equipped troops and equipment and to unload them in pre-loaded landing craft or to other boats in the landing force.

An integral part of the well deck operation is the ballasting system which allows the well deck to be flooded with sea water to a depth necessary for loading air cushion landing craft or conventional landing craft such as the LCU or the smaller LCM-8. When operations are in great volume, the flight deck is large enough to serve and stow three medium-size helos. Aviation features include limited repair and maintenance facilities, helicopter refueling stations for helicopter.

ANCHORAGE stands proud of its recently awarded third consecutive Battle E and fifth consecutive Blue E for logistics excellence. ANCHORAGE is commanded by CDR John Read assisted by Executive Officer LCDR Steve Burke. LT Rich Ruiz is the Supply Officer, LTJG Ashley Blakely and ENS Bob Henderson are his assistants.

## USS JOHN YOUNG Intercepts U.N. Sanctions Violator

NORTH ARABIAN GULF (NNS) -- USS JOHN YOUNG (DD 973) intercepted a U.N. sanctions violator in the Arabian Gulf recently while enforcing the maritime trade embargo against Iraq.

During night patrol at the mouth of the Khawr ABD Allah waterway, an air crew from Helicopter Antisubmarine Squadron Light 43, embarked on JOHN YOUNG, spotted a repeat sanctions violator, the tug M/V Shaima, towing a loaded barge. Throughout the night, JOHN YOUNG, Royal Netherlands frigate

Tjerk Hiddes (F830) and its embarked helicopter watched the tug. Early the next morning JOHN YOUNG intercepted the tug in international waters. During the boarding, crew members discovered the vessel was towing 3,000 metric tons of Iraqi oil worth \$600,000. JOHN YOUNG escorted Shaima and its cargo until it could be turned over to Kuwaiti authorities.

(This story appeared in the Navy Wire Service as NWSA1680). -USN-

# Customer Service...

## FISC Naval Station Site Customer Service Meetings

■ **SERVMART:** A representative from FISC Code 900KM, outlined the SERVMART operations in the San Diego area. Hours of operation for sites in the region are 0900 - 1500 Monday through Friday and additionally at Bldg. 116 Naval Station 0900 - 1300 Saturday. What items would you, the customer, like to see carried in the SERVMARTs? Address suggestions to John Eugenio Code 900KM FISC San Diego at DSN 526-2805.

■ **Subsistence:** The San Diego purchasing office (DPSO) team were introduced at the meeting. Formerly the Defense Subsistence Office (DSO) at Naval Air Station Miramar, this team remains at NAS Miramar and continues to be responsible for the provision of FFV to San Diego Customers. Points of contact at DPSO are:

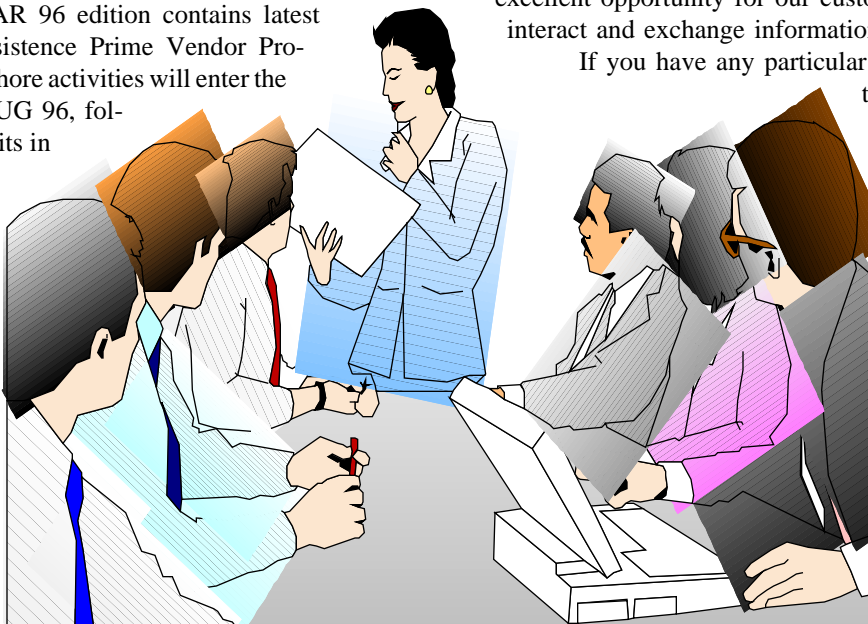
SDPO Ordering Desk - COMM (619) 455-1070

SDPO Team Chief - Mike Espinoza - COMM (619) 455-1791.

Customers are reminded that problems with FFV deliveries during normal working hours (0730-1600) should be referred to the Subsistence Section, Naval Station Customer Service (DSN 526-0351/0408). Outside these hours and on weekends customers are advised to contact the Command Duty Officer at DSN 526-0421/0438.

■ **Open Purchase:** Sole Sourcing - Customers are advised of acceptance of non-approved/unproven shipboard habitability equipment such as drinks dispensers from vendors own products. This can lead to sole sourcing problems when subsequent open purchase requisitions for such products are passed to FISC San Diego Pierside Procurement.

■ **Subsistence Prime Vendor:** NAVSUP P-476 JAN-FEB-MAR 96 edition contains latest news on the Subsistence Prime Vendor Program. San Diego shore activities will enter the program JUN - AUG 96, followed by afloat units in JAN - MAR 97. FISC San Diego Customer Service Subsistence section continues to monitor the preparations for implementation and will keep customers informed of any significant developments in the coming months.



■ **Subsistence:** FSM Release 250-02.01.03 - Any customer who has not yet received this update is advised to contact one of the following:

NAVSUP 514 LCDR Caplan at DSN 332-3865, COMM (703) 602-3865

NAVMASSO, Frank Papa at COMM (804) 523-8036  
Alternatively contact the Naval Station Customer Service Subsistence Section (DSN 526-0351/0408) - we will liaise with NAVMASSO/NAVSUP 514 on your behalf.

Monthly customer service meetings provide an opportunity to share information, address pertinent logistics concerns, and solicit feedback from our customers. Line and maintenance community participation is encouraged.

Hope to see you at our next meeting to be held at FISC San Diego (NAVSTA Site) Bldg. 116, large conference room, 2 p.m. the second Tuesday of each month.

## FISC North Island Site Customer Service Meetings

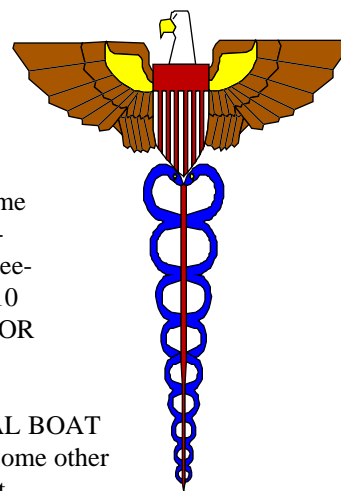
North Island Site Customer Service invites you to join us for our monthly customer service meeting. Meetings are held the first Thursday of every month at 1 p.m., Bldg. 318-2 (second deck), NASNI Training room.

Our purpose is to present a variety of pertinent information on logistics, shipping, material availability, issues, open purchase and technical functions as well as a myriad of topics related to our North Island customers.

In an effort to provide the latest information we often have guest speakers from a variety of activities i.e., Defense Logistics Agency (DLA), and General Services Administration (GSA), as well as other internal and external guests. We have representatives available from Technical, Purchasing and Receipt Control. Several times a year we invite a SERVMART representative to demonstrate the latest items that are available in SERVMART. This is an excellent opportunity for our customers and guests to interact and exchange information.

If you have any particular issues or questions that you would like discussed at our meetings, address them to Lorraine Adam, NAS North Is., Bldg. 334-3 Code: 110C or telephone 545-4403 (DSN) 735-4403 or you may FAX those questions to 545-4501 or (DSN) 735-4501.

# Medical Corner



## Medical-Surgical (MEDSURG) Prime Vendor:

With the support of Defense Personnel Support Center (DPSC), MEDSURG Prime Vendor has finally come to FISC San Diego. This program will meet urgent requirements of fleet units for medical and surgical items with Distribution and Pricing Agreements (DAPAs) with the government. The supplies covered are those with FSCs 6510 (bandages, gauzes, etc.); 6515 (needles, syringes, etc.); 6530 (surgical packs); 6532 (OR gowns, caps, etc.); 6550 and 6630 (lab supplies).

**The MEDSURG contractor is Baxter.**

Thanks to the Medical and Supply personnel on USS COMSTOCK and SPECIAL BOAT SQUADRON - ONE, who submitted the first two MEDSURG requisitions. We welcome other commands to help us test the system, before we fully advertise this service to the fleet.

For additional information, please call the Medical Liaison Office: LCDR R. U. Orias, or Peggy Nelson at (619) 556-0445/0443.

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The following medicines on AMAL-0700 with matching FSNs and PV numbers, or equivalent, are readily available from the Pharmaceutical Prime Vendor:

6505 NIIN	Generic Name	Brand Name	PV#	U/P
00-116-8350	DiphenhydramineHCL 100s	Diphenhyd Cap 50mg	1982024	2.95
00-117-8579	Penicillin V Pot 250mg	Penicil VK 40s	1448604	1.63
00-133-4449	Epinephrine Inj 1:1000	Epineph Syr 1mg 10s	1175223	20.43
00-135-2881	Charcoal Activated	Activ. Charcoal 8oz	3644531	4.09
00-137-5891	Diazepam Inj 5mg/ml 10s	Valium Disp Syr	2719185	26.66
00-139-4460	Dextrose Inj 50% 50ml	Dextrose Syr 10s	1254549	15.42
00-149-0113	Morphine Sulfate Inj	Morphine Crt 10mg	2764272	3.25
00-153-8750	Hydrogen Peroxide Sol	Hyd Peroxide 3%	1238286	0.48
00-261-7257	Benzoin Tincture	Benzoin Tinct.	1312180	6.36
00-369-7269	Dicloxacillin Sod 250mg	Dicloxac Cap 100s	1197748	9.51
00-400-2054	Codeine Phosp&Acetamin	Tylenol Cod #3 100s	1343763	4.87
00-435-0377	Furosemide Inj 10mg/ml	Lasix Amp 20mg 5s	1287788	3.30
00-443-4613	Ointment Base	Eurecin Crm 16oz	1244839	7.78
00-576-9120	Sulfacetam. Sod Oph 15%	IsoptoCetamide 15ml	1136910	1.50
00-582-4737	Tetracaine HCl Oph .5%	Tetra. Drop 15ml	1447804	1.56
00-582-5182	Lidocaine&Epineph 1% 5s	Xylocaine+Epi MDV	1157031	6.46
00-584-0413	Estrogens Conjug .625mg	Premarin Tab 100s	1158864	19.16
00-619-8215	Sodium Phos.Enema 4.5	Fleet Enema Disp	1263300	0.64
00-687-4535	Calamine Lot. Phenol.	Calamine 4fl.oz.	1791953	0.69
00-782-2688	Acetylcysteine Sol 20%	Mucomyst 30ml 3s	1344480	13.62

Customers who received a 3.5" diskette (dBase III format) from FISC should update their database. Hard copies can also be obtained. Please call LCDR R. U. Orias, MSC, USN or Peggy Nelson at (619) 556-0445/0443.

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Medical Materials Redistribution May 96: Redistribution of excess supplies saves money. Thanks to the following activities that shared their excess materials with other commands:

From	To	\$ Value
NMC San Diego	USS Kitty Hawk	17.62
2nd Medical Logistics Co.	USS Merrill	2,448.00
2nd Medical Logistics Co.	USS Fitzgerald	8,219.72



## Purchase Card as a Payment Method

Current regulations and implementing guidance allow ashore and afloat activities holding the purchase card to use their card as a method to pay vendor invoices. Used as a payment method, activities can be authorized to pay up to \$100K per transaction for supplies and services which Fleet and Industrial Supply Center (FISC) has purchased for the activity.

At the present time, most Navy activities have administratively limited their purchase card threshold to a \$2,500 payment. However, activities may wish to consider increasing their purchase card payment threshold to achieve the following benefits:

- the ease of purchase card use for paying invoices,
- eliminating non-value added time associated with vendor payment problems, and
- increasing leverage with vendors for favorable response times and Direct Vendor Delivery (DVD) arrangements under purchase.

FISC San Diego offers assistance to any east coast or west coast activity, either holding or applying for the purchase card, in their application to increase their payment authority threshold up to \$100K. FISC San Diego will also assist any activity with purchase requirements for which the activity wishes to use its purchase card to make payment.

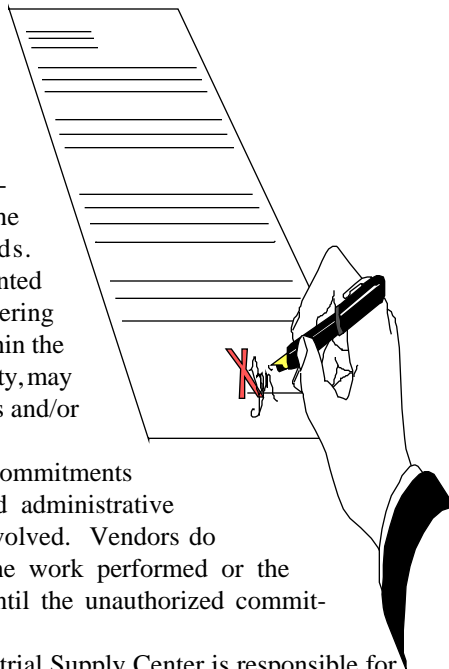
If your activity is interested in pursuing increased payment authority levels for your purchase card, please contact Lois Jourden at (619) 556-0363/DSN 526-0363 or FAX (619) 556-0395. We will help an activity with the process steps to increase purchase card payment thresholds.

### Afloat and Ashore Activities



## Resolving Unauthorized Commitments

An unauthorized commitment occurs when the government receives supplies and/or services as a result of the direction, order or commitment made by individuals who are not authorized to commit the government funds. Only properly appointed Contracting or Ordering Officers, acting within the scope of their authority, may contract for supplies and/or services.



Unauthorized commitments create payment and administrative problems for all involved. Vendors do not get paid for the work performed or the product supplied until the unauthorized commitment is resolved.

Fleet and Industrial Supply Center is responsible for the majority of the fleet and shore activities in the Southwestern Contracting Region. The activity which generated the unauthorized commitment must provide, at a minimum, the following information to the Contracting Activity with authority to process vendor's claim.

- A description of the supplies and/or services furnished as a result of the unauthorized commitment.
- A detailed statement of the facts relating to the unauthorized commitment. You must include the name and position of the person who made the unauthorized commitment.
- An explanation of the reason you did not use normal procurement procedures.
- You must show that the contractor relied upon your instruction or assurances and expected direct payment for the effort. Include a full description of the circumstances leading to the commitment and contractor's expectation for direct payment.
- A cost breakdown supporting the amount claimed by the supplier for the work performed. You must include a statement showing the costs are fair and reasonable.
- An original invoice, signed and authenticated by an officer of the company.
- Certification of receipt and acceptance for the supplies and/or services billed.
- Any other pertinent documents relating to the transaction.

## Regional Hazardous Material Management System

In July, FISC is implementing a new system to improve HAZMAT management. The Regional Hazardous Material Management System (RHMMS) is designed to provide tools for the elimination of hazardous waste and for the efficient management of hazardous stock. In order to achieve NAVSUP goals to reduce or eliminate the waste, the RHMMS Requisition Screening "Front-end" Process was created. This screening of incoming requirements against reuse material is designed to assist the regional inventory manager in the offering of reuse material to the requisitioner, thereby potentially saving the requisitioner's OPTAR and eliminating waste.

The RHMMS program operates at the PC/LAN level. However, there is an interface to the UADPS mainframe which allows all incoming requisition traffic to be screened as potential candidates. The master database will be maintained by the Inventory Manager at Bldg. 116, NAVSTA SD. The LAN server resides at Bldg. 1, Bdwy. Program support responsibility is with DMC Puget which is the acting Central Design Agency for this program.

RHMMS version 1.0 will be implemented now with program upgrades to follow in the near future. So far, FISC Puget and FISC Norfolk are very pleased with the benefits of the program. Eventually, RHMMS will be linked with the Central Point of Entry Network (CPEN) and the Residual Asset Management (RMS) programs.

All HM requisitions dropped into the system will be screened for possible fill with free issue material from Regional FISC HMCs. Issue Priority Group 1 documents will not be delayed. IPG2&3 will be screened against regional cost avoidance inventories. If free material is available, the customer will be contacted. The customer will be given the choice of accepting the free issue material or forwarding their document to be filled with new cost material. Documents will not be split; criteria is "Fill or Forward". The biggest impact will be to ships, and shore activities not currently participating in an HMC. Customers ordering HM should expect a FISC HAZMAT Department representative to start calling them mid-July.

### Bachelor Quarters Central Reservation System Goes Fleet-wide

WASHINGTON (NNS) -- In late May, the Navy will successfully complete a four-year endeavor to develop and implement a full-service, automated travel system serving Navy travelers worldwide.

With the addition of Naval Station Rota, Naval Air Station Sigonella, Naval Support Activity Naples, Naval

Air Station Keflavik, Naval Security Group Activity Edzell and Admin Support Unit Bahrain, the Navy will achieve its goal of providing Navy-wide Bachelor Quarters Central Reservation System (BQCRS) coverage for convenient, one-stop travel services.

Within 30 days, all Navy military and many civilian personnel on official temporary duty travel will be required to make lodging reservations through BQCRS at the same time they make transportation arrangements.

Reservations can be made through the servicing commercial travel office, currently the Schedule Airline Travel Office (SATO). Privately owned vehicle travelers, or those using organic airlift requiring lodging reservations only, may use SATO Travel's toll-free number to make reservations (1-800-576-9327).

Prior clearance is required for using BQCRS in Naval Support Facility Diego Garcia, Naval Air Facility Kadena and Commander, Fleet Activities Chinhae. At those locations travelers should contact the bachelor quarters directly.

The only activities in the continental United States not covered are Naval Submarine Base New London and Naval Education and Training Center Newport.

More information is available in NAVADMIN 092/96 or contact LT David Donnelly at DSN 224-2924/C (703) 614-2924.

## Ingleside DET News...

### USS INCHON Arrives

FISC's Ingleside DET welcomes the arrival of the USS INCHON (MCS-12). The INCHON, recently converted from an LPH, is homeported in Ingleside and has a crew of 700. As the lead support ship for the MCMs and MCHs, INCHON brings a significant workload increase to the DET. Currently, the Ingleside DET supports 20 ships at the Naval Station and two MINE WARFARE helicopter squadrons at NAS Corpus Christi. They're expecting an additional six ships at Naval Station Ingleside in the next three years.

### Prime Vendor Coming Soon.

INGLESIDE, TX -- A Prime Vendor contract is in the works to support the Mine Warfare ships at Naval Station Ingleside, Tx. The FISC Detachment in Ingleside is expediting the award process for the contract which will allow ships to order brand name food. These contracts are run by DPSC (Defense Personnel Support Center) Philadelphia.

USS INCHON (MCS-12), will ride on to an existing contract until the new contract can be awarded. The plan is to have the Prime Vendor contract for all ships homeported in Ingleside in place by the end of August.





## Common Error/Do's and Dont's

- No DD1149's - use a DD1348-1 or DD1348-1A
- DOCID should be "BC1"
- Condition Code should be "F"
- No multiple quantities - all material and documentation must be one for one.
- Make sure items are correctly packaged and protected. We receive a large number of items incorrectly packaged which causes further damage to components.
  - Use: Unique containers
  - Sufficient protection, eg. bubble wrap
  - ESD protection (this is still a major problem)
- All multi-packs must have the DD1348 attached to each individual item.
- Check items against the LIRSH/CHIL - if an item is hazardous or requires special handling or certification, it is the turn-in activity's responsibility to obtain the necessary paperwork. Furthermore is the material has run on liquid fuel, contained fuel, or had been lubricated by liquid lubricants, it must be drained and purged and certified as such by the turn-in activity.
- The throughput at the HUB is 3 days. Once processed, only the item manager can release an item. Make sure you take off any bit and piece parts that don't belong to the DLR - if the item has been shipped to another stock point or contractor for repair you won't be able to get them back.
- However - don't cannibalize items - every item passing through Advanced Traceability and Control Program ATAC is screened and the screeners can tell if the item is incomplete and you will not get credit.
- NAVSUP has decreed that ATAC will be the final arbiter of what has been turned-in. If a DLR is reidentified, that is what the system will accept it as. We are unable to change our assessment after the event so please don't try and ask us to do so.
- "Classified" items should not be sent to ATAC, they should be sent via the correct channels to DDDC-Naval Station San Diego. (COMM (619) 556-7928 or DSN 526-7928).
- If you are sending DLRs to ATAC via the U.S. Post Office, please send the items "certified" not "registered." "Registered" mail should be used for "classified" material only (see Para 11 for classified DLR's).

■ Make sure your BC1 document is legible and all fields are complete. If we can't read it or information is missing, you may not get your credit.

■ VID/MAF, CRC cards, and DD1577-2 should be forwarded along with the item.

■ The correct address for turn-in of NRFI ("F" Condition) DLR's is:

N46433  
Navy DLR Agent  
FISC North Island  
San Diego, CA 92135

Any variation from this address may result in your DLR being lost and you not receiving credit for it.

■ Any activity in the San Diego Area or visiting San Diego is very welcome to come and visit the ATAC hub and discuss any problems that they may be experiencing. Point of contact for any further information on ATAC turn-ins is Joe Schumert, FISC Code 120C, COMM (619) 545-8367 or DSN 735-8367, FAX number (619) 545-8370. Any matters relating to the civilian contractor MKC should be addressed to either Chuck Davis COMM (619) 435-4147.

Inquiry hours are 0600-1430 (pacific time); outside these hours a message may be left on the answer phone and member of the ATAC staff will contact your activity as soon as possible.

## Mattress Exchange Pool

All Navy ships present in San Diego/Long Beach waters requiring exchange of soiled crew size foam rubber mattresses may call the Customer Services Mattress Pool Manager, Sandra Tafolla at 556-0384 (DSN 526-0384).

Mattress cleaning and minor renovation will be available at a cost of \$26 per crew size mattress. Crew size mattresses are 26" wide and 3" thick. They are either 72 1/2" or 76" long. Since the majority of ship's mattresses are still 72 1/2" in length, special arrangements are necessary to assure that those customers who need to exchange 76" ones are accommodated. Please mention that fact when calling Customer Service. Officer size mattresses are done through regular open purchase.

Each ship must provide their own transportation/working crew and a DD1149 to cover the cost of cleaning and minor renovation, at the time of exchange. If you have mattresses that are heavily soiled or badly damaged, they will be discarded at the time of turn-in.

Mattress exchanges are available by appointment only through the Mattress Pool Manager. Due to heavy scheduled turn-in of material at Building 279, exchanges will not be done on Friday. The most convenient date for the ship, FISC and DDDC will be arranged.

# Is the FLASH getting to all who need to see it?

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*If you need extra copies of the FLASH please  
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## DEPARTMENT OF THE NAVY

FLEET AND INDUSTRIAL SUPPLY CENTER  
937 N. HARBOR DRIVE STE 14  
SAN DIEGO, CALIFORNIA 92132-5044